

EDGEWOOD POLICE DEPARTMENT



ANNUAL REPORT 2007

Edgewood Borough POLICE DEPARTMENT

Chief of Police Paul L. Wood



"A Community With Pride"

Chief's Message

On behalf of the staff and employees of the Police Department, I am pleased to submit the 2007 Annual Report.

Many changes have occurred within the Police Department over the past year and, as always, we accomplished most of our goals and have made significant progress with others.

Thanks again to Mayor Davin and Borough Council, Borough Manager Kurt Ferguson and the other Borough departments, as well as the citizens of Edgewood, for their continued support.

The year 2007 is my last as Chief of Police for the Borough of Edgewood and I can say that the last five and one half years have been very rewarding for me. I will miss the many friends that I have made while working in Edgewood.

The year 2008 will bring many challenges, one of which will be to find a new Chief of Police. No matter who that might turn out to be, with help from Council, our citizens and the men and women of the Police Department, I am sure that the Department will maintain its efforts and "Commitment to Excellence" through high standards in training, personnel development and service.

Through the continued dedication of the employees and with the assistance of our citizens, the Edgewood Police Department will address the challenges of the future and strive to maintain the secure atmosphere that Edgewood residents currently enjoy.

Members of the Edgewood Police Department can be proud of their accomplishments in 2007 and can look forward to the challenges and opportunities for the year 2008.

Respectfully submitted,

Paul L. Wood, Chief of Police



EDGEWOOD POLICE DEPARTMENT

MISSION STATEMENT

We are committed to work as a team with other departments, government agencies and our community, to provide innovative, effective and efficient service which will improve the quality of life in the Borough of Edgewood.

VALUE STATEMENT

We are committed to:

SERVICE

We will provide quality service and protection to all people in an efficient, effective and innovative manner.

INTEGRITY

We will uphold the public trust through honest, consistent and forthright interactions with all people, fostering and maintaining the highest ethical standards.

RESPECT

We will treat all persons with courtesy, dignity and respect, while upholding the constitutional rights of all people; we will temper our actions with compassion and understanding.



Borough Government

MAYOR

- Jean O. Davin

BOROUGH MANAGER

- Kurt M. Ferguson

MEMBERS OF COUNCIL

- Patricia M. Schaefer
- Mark McNally
- Mal Hellett
- Andrew Szefi
- Heidi McDonald
- Lorraine Nogrady
- J. Edward Cook





Edgewood at a Glance

Edgewood is an inner-ring suburb of Pittsburgh with a population of roughly 3,311 people. The community is approximately 1.1 square miles around and has an annual budget of approximately three (3) million dollars. The largest retail space in the community is the Edgewood Towne Center.

Departmental Information

Strength Allocation

- | | |
|----------------------------|--|
| ○ Allocated Strength Sworn | 13 Officers |
| ○ Total Allocated Sworn | 13 Officers – 10 Full-Time & 3 Part-Time Officers. |
| ○ Current Strength Sworn | 12 Officers – 11 Full-Time & 1 Part-Time Officer. |

Officer Injury Time Lost

- 2007 – 0 Hours – No Officers were off due to a work related injury.
- 2006 – 224 hours (**Note: One officer missed 28 days following a motor vehicle accident**)
- 2005 – 0 Hours – No Officers were off due to a work related injury
- 2004 – 0 Hours – No Officers were off due to a work related injury
- 2003 - 224 hours



2007 CITIZEN OF THE YEAR

In February, Police Chief Paul L. Wood was named Edgewood's "Citizen of the Year" for 2007 by the Woodland Hills Progress Star for his outstanding service, dedication and leadership to the Department and the Borough.



Police Roster

- Chief of Police Paul L. Wood
- Sergeant of Police Dennis Hockenberry
- Sergeant of Police Susan Kaskie
- Patrol Officers

Full-Time Officers:

Frederick Livingston
Timothy Quinn, Jr.
Michael Crow
Michael Libell
Keith Nugent
Adam Lawrence
Brian Wyke
Michael Ferguson

Part-Time Officers:

Ryan Kempert

Police Chief Paul L. Wood managed the Edgewood Police Department. He is assisted by **Sergeants Dennis Hockenberry** and **Susan Kaskie**. Together, this staff represents nearly *80 years of police experience*.



Sergeant Hockenberry, Chief Wood and Sergeant Kaskie proudly display the second straight Western Pennsylvania AAA Traffic Safety Platinum Award, given to communities having the best traffic safety programs.. Edgewood was one of eleven (11) agencies to receive the top award and the only police department in Pennsylvania to be awarded the AAA Traffic Safety Platinum Award for a second straight year.



The current population of the Borough is approximately 3,311 and the Police Department's allotted staff is a full-time equivalent (FTE) of approximately 10.5 officers or 1 police officer per 315.3 Borough residents. The primary objective of the Administrative Staff is to direct the Department toward service excellence and for the protection of the citizens of our community.

Personnel Information

Full Time Officers Hired in 2007

Full Time Hire Date

- Michael Ferguson Originally hired part-time 9/19/06 June 18, 2007

Part Time Officers Hired in 2007

- Jason Hall Hired February 5, 2007

Officers who left the Department in 2007

- | <u>Name</u> | <u>Current Department</u> |
|--------------------|----------------------------------|
| ○ Jason Hall | Pittsburgh Police Department |



Chief Paul Wood congratulates Officer Michael Ferguson after he was sworn in as the Department's newest Full-Time police officer in June.



Chief Paul Wood presents Officer Brian Wyke with a plaque commemorating the successful completion of his probationary period.



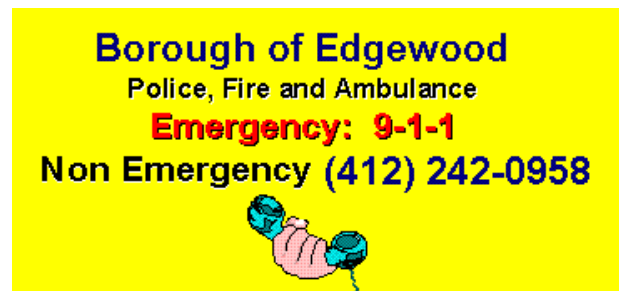
Support Staff

Emergency Services Department

Since December 2005, the dispatching of all police and fire calls has been handled by the Allegheny County 911 Center. Today, the recently created Emergency Services Department is staffed by two full-time and three part-time employees. These members are all trained firefighters who can respond in a moments notice to any Fire Department emergency. They also perform many of the daily tasks for the Police Department. The Emergency Services Department is staffed Monday through Friday from 8 am to 12 midnight.



*Emergency Services employees Mark Ratajeski,
Bruce Beitel and Doug Greer*



Crossing Guards

Edgewood employs the use of school crossing guards during the morning, lunchtime and after school hours at busy locations. The Crossing Guards maintain the safety of the children on their way to and from school each day and aid pedestrians.



*Edgewood Police School Crossing Guards
From Left to Right: Judy Mason, Homer
McCartney, Captain Leigh Sciulli,
Dave Boslett, Don Csellar*



2007 Police Department Accomplishments

Administration:

- Selection, hiring and FTO process for one (1) new full-time officer.
- Selection, hiring and FTO process for one (1) new part-time officer.
- Prepared and submitted the 4th Annual Departmental Report.
- Prepared and submitted the 2008 budget.
- Completed and updated the inventory of the property room.
- Completed annual personnel evaluations.
- Entered into the Commission on Accreditations Program with CALEA.
- Completed 82% of the CALEA Recognition requirements.
- Successfully held the 4th Annual Public Safety Open House.
- NCIC & CLEAN audit of 100% accuracy.
- State accident report audit with a rating of Excellent.
- Maintained the Community Day Booth and prize giveaways.
- Evidence destruction in compliance with Court Orders.
- Completed new format of the Policy Manual.

Professional Standards:

- Roll call training implemented on Critical Issues.
- TASER Training implemented and the Use of Force Policy was updated.
- Continued the consistent and timely in-house internal complaint process.
- Recommendation of awards to officers for a job well done.

Uniformed Patrol:

- Continued work on problem areas within the Borough.
- Continued traffic enforcement efforts in problem areas of the Borough.
- Improved documentation and patrol response to all incidents.
- Improved coordination between Edgewood and other agencies.
- Improved communication and accountability for all employees.
- Successful integration of one full-time officer into the Department's patrol function.
- Successful integration of one part-time officer into the Department's patrol function.

Community Relations / Crime Prevention

- Held the 4th Annual Public Safety Open House.
- Community Day Crime Prevention Booth.
- Crime Scene Processing demonstration at the C.C. Mellor Memorial Library.
- Halloween Parade and Safety Talk at the C.C. Mellor Memorial Library.
- Child Fingerprinting and Identification packets at the Open House.
- 911 Van at the Edgewood Primary School.
- Participated in the children's coloring contest at the C.C. Mellor Memorial Library.
- Safety Talks given at the Western Pennsylvania School for the Deaf.
- Safety Talks given at the Edgewood Day Care Center.
- Officers completed weekly walks through the Edgewood Primary School for visibility and to gain a greater knowledge of the layout of the school in the event of an emergency.
- Officers completed an intensive 12 week American Sign Language (ASL) course offered by the Western Pennsylvania School for the Deaf.



Investigations:

- Numerous cases closed by arrest due to efforts of the Department's criminal investigator.

Awards:

- The Department won a second straight AAA Traffic Safety Platinum Award for its outstanding commitment and efforts in traffic safety in 2007.



David Bianco, program coordinator for the PULSE (Pittsburgh United for Lifesaving Emergencies) program, instructs Officer Quinn and Sergeant Hockenberry on the proper use of the Department's two new AED (automatic external defibrillator) machines.



Sergeant Dennis Hockenberry presents Officer Adam Lawrence with a plaque commemorating the successful completion of his probationary period.



Chief Paul Wood, Mayor Jean Davin, Sergeant Dennis Hockenberry and Council President Pat Schaefer pose for a photo after Sergeant Hockenberry received an award, commemorating his 30 years of service with the Department.



Officer Ryan Kempert and Crossing Guard Homer McCartney man their posts during the Edgewood Primary School's dismissal. An officer assists the crossing guard at the school at the beginning and end of each school day.



Crime Prevention Events

911 Van at the Primary School

During the 2006-2007 school year, Officer Keith Nugent and Beth Butler, an Allegheny County Emergency 911 Dispatcher, instructed hundreds of children on the proper way to call 911 in case of an emergency. The students of the Edgewood Primary School were given various scenarios and taught how to remain calm during an emergency.

A mobile 911 Center Van was provided by the Allegheny County District Attorney's Office and the Monroeville Police Department.



Annual Halloween Safety Talk and Parade

This annual event at the C.C. Mellor Memorial Library gives officers a chance to teach the youngsters and their parents the proper safety precautions that should be taken during the Halloween festivities.

Officers Mike Ferguson and Ryan Kempert handed out gifts and prizes following Officer Tim Quinn's safety talk.



The Halloween Parade gives the participants the opportunity to practice the safety tips that they have learned. This event continues to grow each year, thanks to the continued support of Andrea McNeill and the entire staff at the C.C. Mellor Memorial Library.





In March 2007, Chief Paul Wood sought approval from Borough Council to enter into the Recognition phase for national accreditation, through The Commission on Accreditation for Law Enforcement Agencies, otherwise known as CALEA. Council unanimously approved his request. The following information was taken from CALEA's web site: (<http://www.calea.org/>)

The Commission on Accreditation for Law Enforcement Agencies, Inc., (CALEA®) was created in 1979 as a credentialing authority through the joint efforts of law enforcement's major executive associations:

- International Association of Chiefs of Police (IACP);
- National Organization of Black Law Enforcement Executives (NOBLE);
- National Sheriffs' Association (NSA); and the
- Police Executive Research Forum (PERF).

The purpose of CALEA's Accreditation Programs is to improve the delivery of public safety services, primarily by: maintaining a body of standards, developed by public safety practitioners, covering a wide range of up-to-date public safety initiatives; establishing and administering an accreditation process; and recognizing professional excellence.

Specifically, CALEA's goals are to:

- Strengthen crime prevention and control capabilities;
- Formalize essential management procedures;
- Establish fair and nondiscriminatory personnel practices;
- Improve service delivery;
- Solidify interagency cooperation and coordination; and
- Increase community and staff confidence in the agency.

The CALEA Accreditation Process is a proven modern management model; once implemented, it presents the Chief Executive Officer (CEO), on a continuing basis, with a blueprint that promotes the efficient use of resources and improves service delivery - regardless of the size, geographic location, or functional responsibilities of the agency.

This accreditation program provides law enforcement agencies an opportunity to voluntarily demonstrate that they meet an established set of professional standards which:

- Require an agency to develop a comprehensive, well thought out, uniform set of written directives. This is one of the most successful methods for reaching administrative and operational goals, while also providing direction to personnel.
- Provide the necessary reports and analyses a CEO needs to make fact-based, informed management decisions.
- Require a preparedness program be put in place - so an agency is ready to address natural or man-made critical incidents.

- Are a means for developing or improving upon an agency's relationship with the community.
- Strengthen an agency's accountability, both within the agency and the community, through a continuum of standards that clearly define authority, performance, and responsibilities.
- Can limit an agency's liability and risk exposure because it demonstrates that internationally recognized standards for law enforcement have been met, as verified by a team of independent outside CALEA-trained assessors.
- Facilitates an agency's pursuit of professional excellence.

CALEA Structure

A Commission Board composed of 21 members governs CALEA. Eleven must be law enforcement practitioners; the balance is selected from the public and private sectors. Generally, they reflect a representation from local, state/provincial and international law enforcement and public safety organizations, along with business, academia, the judiciary, and state/provincial and local government. The Commissioners are appointed by the four founding law enforcement organizations, and serve without compensation.

CALEA operates as an independent, nonprofit (501[c] 3) corporation, and maintains a professional staff managed by an Executive Director. The staff conducts all administrative and operational duties as directed by the Commission. CALEA publishes a newsletter magazine three times a year, entitled CALEA Update, for its members and maintains a professional website. CALEA offers accreditation related training at each of its conferences, as well as presentations on current issues in law enforcement.

The Program

The CALEA Recognition Program was designed to meet the needs of smaller law enforcement agencies, and may also serve as a stepping stone to the Law Enforcement Accreditation Program. Agencies of any size may enroll in and receive the CALEA Recognition Award; however, only agencies with 24 or fewer full time personnel may remain in the program after its initial three-year award period. A special reduced-fee schedule is applied to those agencies transitioning to the Law Enforcement Accreditation Program.

The CALEA Recognition Program identifies 110 standards from the *Standards for Law Enforcement Agencies* accreditation manual. These standards address (1) life, health and safety issues, (2) critical legal issues, and (3) conditions that reduce risk and high liability exposure. All the standards are mandatory, if applicable by agency function.

Agencies in the CALEA Recognition Program follow the same process steps as accreditation: enrollment, self-assessment, on-site assessment, Commission review and decision, and maintaining compliance and Re-recognition. Agencies must remain in compliance with applicable standards, maintain its proofs of compliance, and live by the *letter* and *spirit* of those standards. They must also submit to CALEA annually the appropriate continuation fees and a CALEA Agency Annual Report.

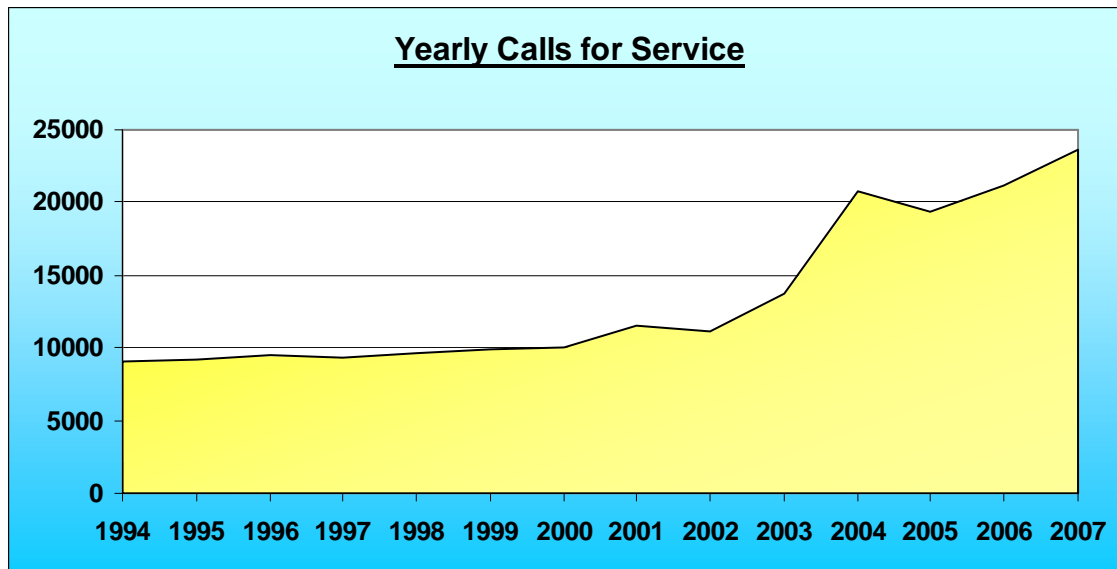
Currently, the Department is 82% completed with the Recognition Program.



Statistical Data

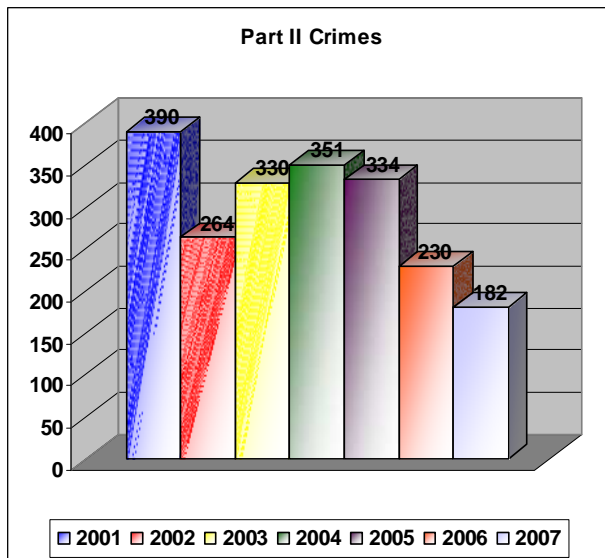
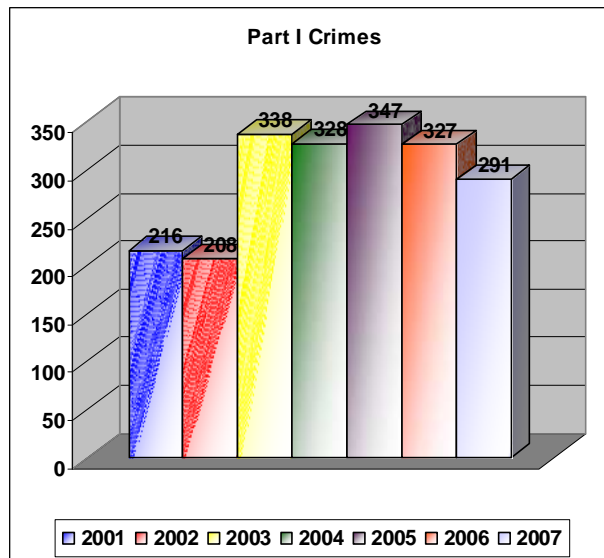
Comparative Crime Statistics 1994 to 2007

TYPE OF ACTIVITY	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Robberies	2	2	1	8	4	3	8	1	8	4	9	11	12	5
Burglaries	13	9	7	13	16	19	7	15	6	19	14	28	27	16
Assaults	11	5	5	15	8	10	13	10	8	16	15	12	15	7
Retail Thefts	101	106	77	131	108	93	97	89	118	148	136	180	168	175
Thefts – Motor Vehicles	14	8	7	14	24	32	16	16	10	41	25	18	10	3
Assists to Other Agencies	62	63	128	147	153	126	255	327	251	264	249	199	225	201
Criminal Mischief	42	54	46	44	69	57	61	56	25	70	48	53	47	31
Accident Reports	80	80	82	87	85	97	94	109	78	127	95	117	120	127
Animal Complaints	52	72	84	61	39	37	110	75	41	59	62	62	40	54
Disorderly Conduct	93	36	37	34	79	45	57	33	30	32	55	82	74	45
Domestic Disputes	30	42	33	28	24	25	30	34	29	40	46	45	41	34
Juvenile Complaints	64	53	57	64	76	120	94	44	43	55	115	70	70	79
Traffic Citations	2064	1649	1467	1501	1469	1088	1262	1136	1295	1041	1044	762	1132	1371
Arrests	92	65	61	179	131	124	233	257	270	229	221	194	172	174
Police Reports Filed	928	1082	1001	992	1027	1155	1098	1084	2084	2267	2395	2144	3297	3272
Total Calls for Service	9081	9213	9537	9402	9655	9887	10052	11571	11082	13792	20780	19386	21086	23559



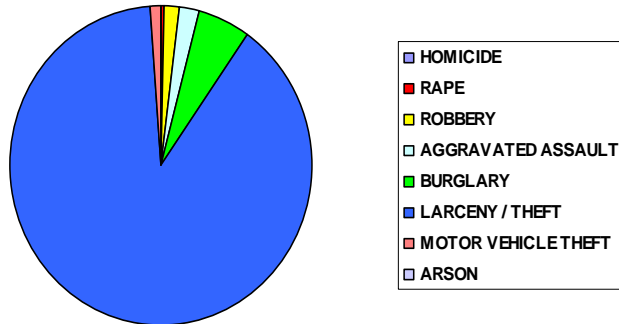


OFFENSE	2001	2002	2003	2004	2005	2006	2007
PART I CRIMES							
HOMICIDE	0	0	0	0	0	0	0
RAPE	2	0	0	1	0	2	1
ROBBERY	1	8	4	9	11	12	5
AGGRAVATED ASSAULT	6	3	11	7	5	10	6
BURGLARY	15	6	19	14	28	27	16
LARCENY/THEFT							
SHOPLIFTING	89	118	148	136	180	168	175
ALL OTHER	87	63	114	135	105	97	85
MOTOR VEHICLE THEFT	16	10	41	25	18	10	3
ARSON	0	0	1	1	0	1	0
TOTAL PART I	216	208	338	328	347	327	291
PART II CRIMES							
OTHER ASSAULTS	4	5	5	8	7	5	1
VANDALISM	56	25	70	48	53	47	31
WEAPONS OFFENSES	4	1	10	4	9	2	5
SEX OFFENSES	0	2	1	3	1	1	1
NARCOTICS OFFENSES	30	21	17	25	27	18	11
DUI	15	9	19	10	15	15	24
DISORDERLY CONDUCT	33	30	32	55	82	74	45
ALL OTHER	248	171	176	198	140	68	64
TOTAL PART II	390	264	330	351	334	230	182
GRAND TOTAL (PI & PII)	606	472	668	679	681	557	473

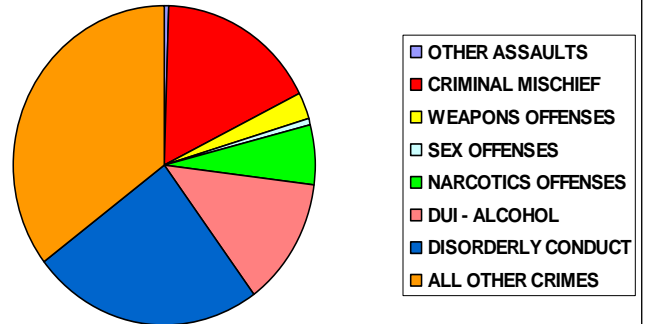




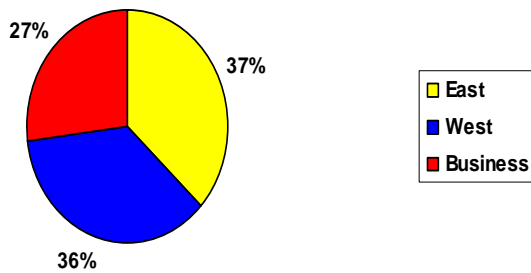
Part I Crimes - 2007



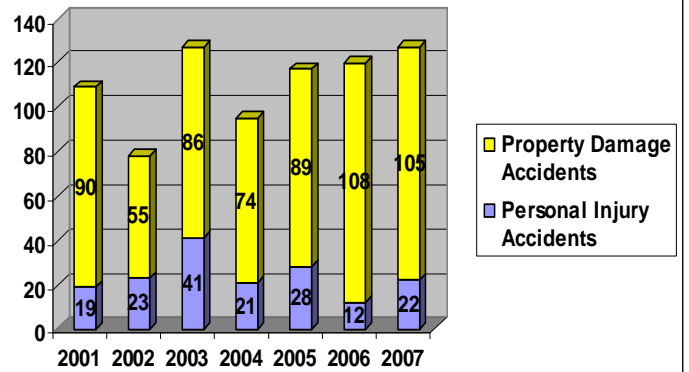
Part II Crimes - 2007



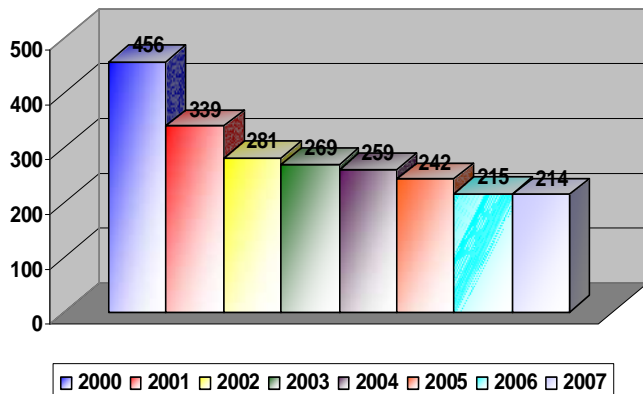
Calls by Patrol Zone



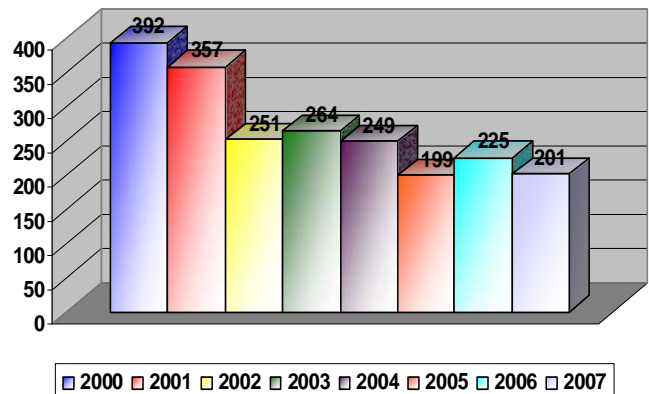
Motor Vehicle Accidents

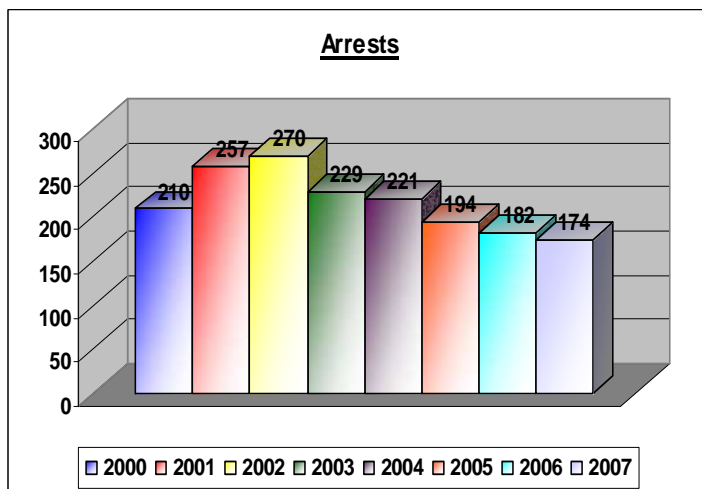
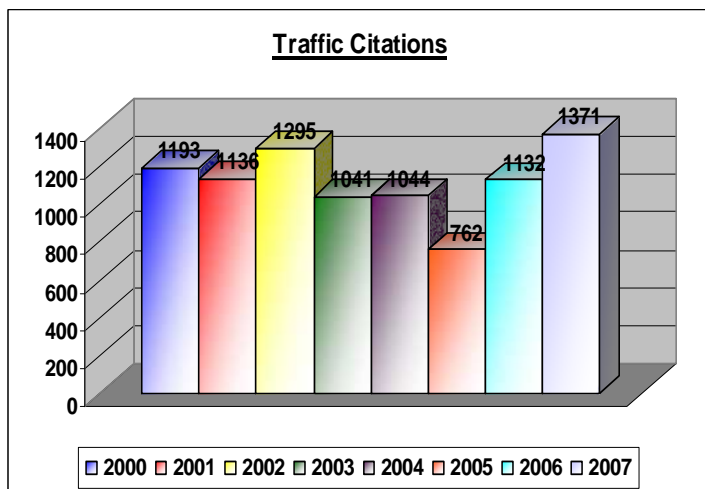


False Alarms



Assists to Outside Agencies





Training Information

Course Title	Officer(s) Attending	Course Hours	Total Hours
Firearms	All Officers (two times)	4	52
Legal Updates	All Officers	16	208
AED Update	All Officers	2	26
TASER Certification	Wood, Kaskie, Quinn, Nugent, Lawrence, Wyke, Ferguson, Kempert, Hall	8	72
Basic (ASL) Sign Language	Kaskie, Quinn, Lawrence, Wyke	40	160
Child Care Seat Inspection	Nugent	40	40
Web CPIN Photo Array Instructor	Quinn	16	16
Interview and Interrogation	Lawrence	16	16
Low Light Shooting Scenarios	All Officers	2	26
ASAP Arrest Administrator	Quinn, Nugent	8	16
Roll Call Training - Sexual Harassment	All Officers	1	13
Roll Call Training - Use of Force	All Officers	1	13
Roll Call Training - Biased Based Profiling	All Officers	1	13
Roll Call Training - Mental Illness	All Officers	1	13
Roll Call Training - Less than Lethal Weapons	All Officers	1	13
Roll Call Training - Command Protocol	All Officers	1	13
Roll Call Training - Code of Conduct	All Officers	1	13
Total Hours			723

**2006 Training – 364 hours; 2005 Training – 590 hours; 2004 Training – 780 hours; 2003 Training – 672 hours*



Goals and Objectives were established at the beginning of the year 2007.

We accomplished every Goal that we set for ourselves within our budget.



Thank you for the memories, Chief.