

**BOROUGH OF EDGEWOOD
AGENDA FOR THE COUNCIL MEETING
Tuesday, February 21, 2012**

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| 1. | CALL TO ORDER | Ms. Fuller |
| 2. | ROLL CALL | Mr. Cecconi |
| 3. | PLEDGE OF ALLEGIANCE | |
| 4. | ITEMS FROM THE FLOOR | |
| 5. | APPROVAL OF MINUTES
<i>Minutes of January 17, 2012-Motion to Approve
Minutes of February 6, 2012-Motion to Approve</i> | Ms. Gleba |
| 6. | AUTHORIZATION TO PAY BILLS | Ms. Gleba |
| 7. | COMMITTEE REPORTS | |
| | A). GENERAL GOVERNMENT | Ms. Gleba |
| | B). POLICE | Mayor Cook |
| | C). PUBLIC SAFETY | Mr. Fuller |
| | D). COMMUNITY DEVELOPMENT | Dr. Wallace |
| | E). PUBLIC WORKS | Mr. Wilson |
| | F). COMMUNITY SERVICES | Mr. Wainright |
| | G). PERSONNEL | Mr. Fuller |
| | H). PENSION | Mr. Bright |
| | I). AD HOC COMMITTEES
Three Rivers Wet Weather
CONNECT | Ms. Schaefer
Mr. Wilson |
| 8. | BOROUGH SOLICITOR REPORT | Mr. Barry |
| 9. | BOROUGH MANAGER REPORT | Mr. Cecconi |
| 10. | NEW BUSINESS | |
| 11. | COMMITTEE ACTION
<i>AMBE MA, Inc. - Occupancy Permit
Resolution # 2012-18 Municipal Records Disposition
Resolution # 2012-19 DCNR
Resolution # 2012-20 CITF</i> | Dr. Wallace
Ms. Gleba
Mr. Wainright
Mr. Wainright |

BOROUGH OF EDGEWOOD
MINUTES OF THE COUNCIL MEETING OF FEBRUARY 21, 2012

CALL TO ORDER

Mr. Fuller called the meeting of the Borough of Edgewood to order at 7: 34 PM in the Municipal Building.

ROLL CALL

Upon roll call, the following responded: Mr. Bright, Dr. Wallace, Mr. Wainright, Mr. Wilson, and Mr. Fuller.

Mayor Cook and Solicitor Barry were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEMS FROM THE FLOOR

Cynthia Savitt - 426 Elmer Street

Ms. Savitt stated that vehicles are speeding on Elmer Street, and she had previously brought this concern to Council. She asked if any action had been taken. Chief Payne stated that after extensive monitoring by the police department, road signs were placed on either end of Elmer Street to encourage reducing vehicle speeds. Chief Payne said the Police Department continues to monitor the street, and that Ms. Savitt is welcome to contact him with any further concerns.

Alina Keebler – Regent Square Civic Association

Ms. Keebler thanked Council for setting a meeting date with the Association to discuss the GetGo property. She stated that Pittsburgh City Councilmember Corey O'Connor would hold a meeting at the Environmental Charter School on February 23, 2012 at 7:30 PM and Ms. Keebler encouraged a representative from Edgewood Borough to attend. Mr. Wilson said he would attend.

M-1 Dr. Wallace moved to approve the minutes of January 17, 2012. Second by Mr. Wilson.

DISCUSSION: None

The aye vote on the motion was unanimous. **Motion carried.**

M-2 Dr. Wallace moved to approve the minutes of February 6, 2012, as amended. Second by Mr. Wilson.

DISCUSSION: None

The aye vote on the motion was unanimous. **Motion carried.**

M-3 Dr. Wallace moved to authorize the payment of bills for goods and services received by the Borough, having been reviewed and approved by the General Government Committee, from the General Fund, in the amount of \$22,616.89 and from the Sewer Fund in the amount of \$2,010.94 for a total of \$24,627.83. Second by Mr. Wilson.

DISCUSSION: None

The aye vote on the motion was unanimous. **Motion carried.**

GENERAL GOVERNMENT

Dr. Wallace had nothing to report.

POLICE REPORT

Mayor Cook noted that in addition to the monthly police report information, the Police Department had investigated thefts occurring in the Planet Fitness lockers. The police found two women who had been stealing, and the property had been returned. Mayor Cook stated that the Police Department is continuing to work with the Center to prevent thefts.

PUBLIC SAFETY

Mr. Fuller reported that the Public Safety Committee would meet on Monday, February 27, 2012.

COMMUNITY DEVELOPMENT

Dr. Wallace said the Community Development Committee met two weeks ago to discuss Parcel D, the AMBE MA, Inc. occupancy application, and also provided the Regent Square Civic Association with dates on which they could schedule a meeting in March.

PUBLIC WORKS

Mr. Wilson stated the Public Works Committee would meet on Monday, February 27, 2012.

COMMUNITY SERVICE

Mr. Wainright reported that the Community Services Committee met and discussed many issues, including reducing the newsletter distribution to six times a year, having the Recreation Board work more autonomously, how to fund fireworks for Community Day and scheduling Movie Nights for the summer.

PERSONNEL

Mr. Fuller had nothing to report.

PENSION

Mr. Bright had nothing to report.

AD HOC COMMITTEES

3 RIVERS WET WEATHER DEMONSTRATION PROJECT/CONNECT

Mr. Wilson said 3 Rivers Wet Weather had not met, and that CONNECT would be meeting in March.

SOLICITOR'S REPORT

Solicitor Barry said he had legal matters to discuss with Council in executive session.

BOROUGH MANAGER'S REPORT

Manager Cecconi explained the resolutions on the agenda to Council.

NEW BUSINESS

None

EXECUTIVE SESSION

Executive Session was called at 7:50 PM to discuss legal matters.

The session ended at 8:15 PM.

COMMITTEE ACTION

M-4 Dr. Wallace read Resolution 2012-18. Second by Mr. Wilson

RESOLUTION 2012 - 18

The Council of the Borough of Edgewood, Allegheny County, Pennsylvania, resolves that,
WHEREAS, by virtue of Resolution 2011-17, adopted October 17, 2011, the Borough of Edgewood declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE BE IT RESOLVED THAT the Council of the Borough of Edgewood, Allegheny County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

1. Tax Records 2004 and prior, including: Real Estate Tax and School Tax Ledgers, Abatements, Exonerations, Cancelled Checks, Invoices, Correspondence, and Duplicates.
2. Payroll Records 2004 and prior, including Payroll Deduction Authorizations, Check Registers, Cancelled Payroll Checks, Quarterly Returns of Withholding of Federal Income Tax, Quarterly Statements of State and Local Taxes Withheld, Social Security Reports, Payroll Earnings and Deductions Registers, W-2 Forms, and 1099 Forms. Does NOT include Personnel Records, Unemployment Compensation Records, Worker's Comp Records, and Pension Records.
3. Bank Records 2004 and prior, including: Bank Statements and Reconciliations, Check Registers, Cancelled Checks, Balance Sheets, Deposit Slips.
4. General Fund Financial Statements 2004 and prior, including: Accounts Receivable Files, Invoices, and Ledgers; Accounts Payable Files, Invoices, and Ledgers; Supply Requisitions, Purchase and Vendor Files, Purchase Orders, Voucher Files, Employee Expense Reports, Annual Audit and Financial Reports. Does NOT include Auditor's Certified Financial Reports and the Annual Budget, which are retained permanently.

ADOPTED this the 21st day of February, 2012 at the meeting of the Council of the Borough of Edgewood.

DISCUSSION: Manager Cecconi stated the resolution followed Pennsylvania state law requirements.

The aye vote on the motion was unanimous. **Motion carried.**

M-5 Mr. Wainright read Resolution 2012-19. Second by Mr. Wilson.

RESOLUTION 2012 – 19

WHEREAS, Borough of Edgewood ("Applicant") desires to undertake the following project Koenig Field Tot Lot Relocation; and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and a document entitled "**Grant Agreement Signature Page**"; and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department if the applicant is awarded a grant; and

NOW THEREFORE, it is resolved that:

1. The "**Grant Agreement Signature Page**" may be signed on behalf of the applicant by the Official who, at the time of signing, has **TITLE** of Borough Manager.
2. If this Official signed the "**Grant Agreement Signature Page**" prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the "**Grant Agreement Signature Page**", signed by the above Official who, at the time of signing of the amendment, has the **TITLE** specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this Resolution was adopted by the Borough Council of the applicant this 21st day of February, 2012.

DISCUSSION: None

The aye vote on the motion was unanimous. **Motion carried.**

M-6 Dr. Wallace deferred to Solicitor Barry to read the following motion

Motion to approve occupancy permit for retail beer distributorship for AMBE MA, Inc., subject to compliance with the following conditions:

1. Compliance with all reciprocal covenants and easements pertaining to the Edgewood Towne Centre as set forth in the Declaration of Reciprocal Easements – Edgewood Towne Centre, recorded in the Recorder's Office of Allegheny County, Pennsylvania in Deed Book Volume 8608, page 331, et seq., including, but not limited to, Covenant No. 5 – Giant Eagle, on pages 360-61, including that AMBE MA, Inc., may only sell the

specified grocery or food items as an incidental part of its retail operation so long as the total number of square feet devoted to display for the sale of such products does not exceed the lesser of (a) ten percent (10%) of the total square feet of building area leased by such tenant, or (b) one thousand (1,000) square feet (including one-half of the aisle space adjacent to any display area); and

2. Compliance with all traffic safety measures, as determined by the Edgewood Chief of Police.
- ADOPTED this 21st day of February 2012.

Moved by Dr. Wallace. Second by Mr. Wainright.

DISCUSSION: None

Upon roll call vote, the following voted yes: Mr. Bright, Dr. Wallace, Ms. Wainright, Mr. Wilson. The following voted no: Mr. Fuller. **Motion carried.**

M-7 Mr. Wainright read Resolution 2012-20. Second by Mr. Wilson.

CONCURRING RESOLUTION

Resolution of the Borough of Edgewood Authorizing the filing of an application for funds with the RAAC.

WHEREAS, Borough of Edgewood is desirous of obtaining funds from the RAAC in the amount of \$55,000.00

NOW, THEREFORE BE IT RESOLVED, that the Borough of Edgewood does hereby formally request a grant from the RAAC for the Koenig Field Tot Play Relocation project.

BE IT FURTHER RESOLVED, that the Borough of Edgewood does hereby designate Borough Manager Warren Cecconi (the "Authorized Official") as the official to file all applications, documents, and forms between the Borough of Edgewood and the RAAC.

BE IT FURTHER RESOLVED, that the Applicant is hereby authorized to enter into the Grant Contract between the applicant and RAAC (the "Grant Contract") and any and all documents relating to the Grant Contract as may be required or necessary (said Grant Contract and other documents are collectively referred to as the "Grant Documents").

BE IT FURTHER RESOLVED, that the execution and delivery of the Grant Documents as well as all other agreements, writings and documents (and all changes, modifications and additions thereto) executed and delivered in connection with the transactions contemplated thereby be and hereby are approved and ratified and that the Authorized Official be and hereby is authorized to execute and deliver such documents.

BE IT FURTHER RESOLVED, that the Borough of Edgewood assures, where applicable, the provision of the full local share of the project costs.

BE IT FURTHER RESOLVED, that the Borough of Edgewood assures, that the project will be awarded or under construction within 180 days after contractual execution.

Adopted this 21st day of February 2012, by the Borough Council.

DISCUSSION: None.

The aye vote on the motion was unanimous. **Motion carried.**

M-8 Mr. Wilson read Resolution 2012-21. Second by Dr. Wallace.

RESOLUTION 2012-21

WHEREAS the municipalities of Aspinwall, Baldwin Borough, Baldwin Township, Bellevue, Brentwood, Castle Shannon, Crafton, Carnegie, Dormont; Edgewood, Etna, Green Tree, Homestead, Ingram, Kennedy Twp., McKees Rocks, Millvale, Mt. Lebanon, Mt. Oliver, Munhall, O'Hara, Penn Hills, Pittsburgh, Reserve, Robinson, Ross, Roslyn Farms, Scott, Shaler, Sharpsburg, Stowe, Swissvale, West Homestead, West Mifflin, West View, Whitehall and Wilksburg will be operating an intermunicipal, cooperative project called The Congress of Neighboring Communities (CONNECT) which seeks to coordinate the activities of the city of Pittsburgh and the municipalities that share its borders through: advocating for and voicing the collective interests of the urban core and its residents; developing and enhancing ways the municipalities work together to deliver important public services; and maintaining a forum for the discussion, deliberation and implementation of new ways to maximize economic prosperity for Western Pennsylvania, and

WHEREAS the Executive Committee of CONNECT acting on behalf of all of the municipalities have voted to authorize the submission of an application on their behalf; and

WHEREAS the Borough of Edgewood wishes to participate in said intermunicipal, cooperative project on their behalf; and

AND WHEREAS the Pennsylvania Department of Community and Economic Development makes available grants- in- aid to such projects through the Municipal Assistance Program; and

NOW THEREFORE, BE IT RESOLVED that Council of Edgewood Borough hereby authorizes the submission of an application to the Municipal Assistance Program on behalf of the University of Pittsburgh for the Congress of Neighboring Communities (CONNECT); and

BE IT FURTHER RESOLVED that the Congress of Neighboring Communities on behalf of Edgewood Borough hereby commits resources in the amount of \$30,000 as match for said project.

ADOPTED this the 21st day of February, 2012 at the meeting of the Council of the Borough of Edgewood.

DISCUSSION: None

The aye vote on the motion was unanimous. **Motion carried.**

M-9 Mr. Wilson read Resolution 2012-22. Second by Dr. Wallace

RESOLUTION 2012 - 22

ALLEGHENY COUNTY 2011 HAZARD MITIGATION PLAN

WHEREAS, the Borough of Edgewood, Allegheny County, Pennsylvania is most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, the Borough of Edgewood acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the Allegheny County 2011 Hazard Mitigation Plan has been developed by the Allegheny County Emergency Management Agency and the Allegheny County Planning Commission in cooperation with other county departments, and officials and citizens of the Borough of Edgewood, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Allegheny County 2011 Hazard Mitigation Plan, and

WHEREAS, the Allegheny County 2011 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the Borough of Edgewood Council that

- The Allegheny County 2011 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the Borough of Edgewood, and
- The respective officials and agencies identified in the implementation strategy of the Allegheny County 2011 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

ADOPTED, this 21st day of February, 2012.

DISCUSSION: None

The aye vote on the motion was unanimous. **Motion carried.**

M-10 Mr. Wilson read Resolution 2012-23. Second by Dr. Wallace.

RESOLUTION 2012 – 23

IMPLEMENTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM

WHEREAS, In Homeland Security Directive (HSPD)-5, the President directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for federal, state, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, the NIMS provides for interoperability and compatibility among Federal, State and local capabilities and includes a core set of concepts, principles, terminology and technologies covering the incident command system, unified command, training, management of resources and reporting; and

WHEREAS, In a Proclamation dated December 20, 2004, the Governor of Pennsylvania mandates that the National Incident Management System will be utilized for all incident management in the Commonwealth and to be effective immediately; and

WHEREAS, Failure to adopt NIMS as the requisite emergency management system may preclude reimbursement to the political subdivision for costs expended during and after a declared emergency or disaster and for training and preparation for such disasters or emergencies; and

NOW THEREFORE BE IT RESOLVED that our municipality hereby adopts the National Incident Management System (NIMS) and recommends all public safety agencies, emergency responders, hazardous materials users and transporters, hospitals and school districts situated within the municipality do the same.

Duly adopted at a meeting held on the 21st day of February, 2012.

DISCUSSION: None

The aye vote on the motion was unanimous. **Motion carried.**

M-11 It was moved by Mr. Wilson and seconded by Dr. Wallace to adjourn at 8:40 PM.

DISCUSSION: None.

The aye vote on the motion was unanimous. **Motion carried.**



Warren Cecconi, Borough Manager

